



2300 Empire Ave., 5th Floor  
Burbank, CA 91504  
(818) 848-6022

1560 Broadway, Suite 701  
New York, NY 10036  
(818) 848-6022

# CREW TIMECARD

Employer: New C.A.P.S., LLC, FEIN: 27-4217142

WEEK ENDING DATE
------------------

PRODUCTION CO.	PROD NAME/NUMBER	UNION	OCC CODE	OCCUPATION DESCRIPTION	ACCOUNT #	FRINGE ACCOUNT #
EMPLOYEE NAME	SOCIAL SECURITY NUMBER	WEEKLY \$	HRLY \$	GUAR HRS	LOCATION	ON PROD OFF PROD
LOAN OUT	FEDERAL I.D. NUMBER	WORK ZONE STUDIO DRIVE-TO BUS-TO DISTANT				

CITY	STATE	ACCOUNT CODE	LOCATION/SET	DATE	RATE	OCC CODE	*TRVL	START	NDB	1ST MEAL		WRAP	FOR COMPANY USE ONLY				TOTAL HOURS	MEAL PEN			TYPE	HRS	TOTAL		
										OUT	IN		ST	1.5X	2X										
				SUN																				1X	
				MON																				1.5X	
				TUE																				2X	
				WED																					
				THU																					
				FRI																					
				SAT																					
COMMENTS: _____										TOTAL HOURS															MP

\*T = Travel Day TW = Travel/Work WT = Work/Travel

**TOTAL AMOUNT**

ACCT	PER DIEM NON-TAX	ACCT	MILEAGE NON-TAX	ACCT	KIT RENTAL	ACCT	HAZARD
ACCT	PER DIEM TAX	ACCT	MILEAGE TAX	ACCT	CAR ALLOWANCE	ACCT	MULTI-CAM
ACCT	PER DIEM ADV	ACCT	MILEAGE ADV	ACCT	MEAL ALLOWANCE	ACCT	SAL ADV
ACCT	LODGING NON-TAX	ACCT	LODGING TAX	ACCT		ACCT	

EMPLOYEE SIGNATURE \_\_\_\_\_ APPROVED \_\_\_\_\_

By signing this form, I authorize the employer, or its services or payroll provider, to take deductions from my earnings (regardless of payment method) to adjust previous overpayments if and when said overpayments may occur. By signing this form, I certify that I have reviewed the information on this record and it accurately reflects all my start and stop times of work in this period, and I further certify that I have taken all meal and other breaks that I am entitled to for this period. CA residents: Your personal information may be collected in connection with certain services provided by Cast & Crew or its affiliated companies. A summary of your California privacy rights can be found at: <https://www.castandcrew.com/privacy-policy/>